eClass Library Resources Block: Enrolling Your Subject Librarian as a Designer

If you would like your Subject Librarian to customize the Library Resources Block, simply add them to your eClass course as a Designer; you can find the name of your Subject Librarian at: https://www.library.ualberta.ca/about-us/staff/subject-librarians.

Enroll Subject Librarian as a User and Assign Role as Designer

Click on participants in the navigation panel near the top left.

Once you are on the Participants Page, click on the Enrol Users button

Note: If there is no Enrol Users button, you will need to add the manual enrollment method first by following the steps in this article: Enabling the Manual Enrollment Method
In the “Enrol users” dialogue box that appears over the top of the page, first type the name of your subject librarian in the box provided. Then select the “Designer” role from the “Assign Role” drop down menu.

After you have clicked “Enrol users”, the enrollment process is complete, and your subject librarian should appear in the course “Enrolled users” list.

Example of a customized block

Once enrolled as a “Designer”, your subject librarian can then add links to relevant course resources such as: a link to a library guide, tutorials, slides from a library instruction session or a subject librarian introduction video. These will appear under the “Course Resources” section of the block as in the example on the left.

For more detailed information on enrolling users, user roles and setting an enrollment duration, see the following article from the eClass Knowledgebase: Adding Additional Users to my eClass Course.

Last updated: Aug 21, 2019 Kim Frail