

# University of Alberta Libraries Web Archiving Policy

This policy adheres to the guiding principles of the University of Alberta Libraries' [Collection Development Policy](#) and should be read in conjunction with that general policy.

## **Policy**

### **1. COLLECTION SCOPE**

We collect and archive web content that is of interest to both current and future researchers, academics and scholars at the University of Alberta, as well as the general public. We endeavor to acquire quality materials that are appropriate in meeting the needs of the wide range of subject areas taught and researched at the University of Alberta.

### **2. ACCESS**

Where appropriate and feasible, and where not restricted at the request of a website owner, the contents of the web archive will be publicly available. Archiving the content without restrictions will ensure long term access by faculty, staff, students and researchers at the University of Alberta, as well as researchers and scholars outside the institution. In doing so, this policy meets one of the goals of copyright which is to ensure wider public dissemination of copyright works.

### **3. OWNERSHIP**

We do not assert ownership rights over the intellectual property of the contents included in the web archive collection. All rights of ownership remain with the owner(s) identified on the website for the full term of copyright. We are not involved in the creation of the websites and have no oversight for the contents the site owners have communicated to the public by telecommunication. We assume no responsibility for the accuracy or lawfulness of the websites or the contents within.

### **4. AUTHORIZATION**

All requests to reproduce and use the archived content must be sent to the website owner directly. We cannot authorize use of the material nor will we act as intermediaries to the transaction. Users are responsible for identifying the copyright status of the website's contents, as well as identifying and contacting the appropriate authority for permission.

When reproducing and using content from the web archive, we encourage users to review the site's terms of use, as well as inform themselves of the relevant laws applicable to their country. In doing so, we wish to establish a safeguard to ensure users are made aware of their obligation to deal fairly with the content.

### **5. NOTIFICATION, TAKE-DOWN, AND OPTING-OUT**

When a site owner authorizes communication of their work to the public by telecommunication without technological restrictions, we view this as their implicit consent to the indexing and caching of their site. Where a site uses technological protection measures to restrict crawling technology, we will not harvest the content without providing notification and/or securing permission.

At the request of a website owner, we will evaluate requests for the removal of content from the web archive for the full term of copyright, unless a shorter term is agreed upon. Any third parties wishing removal of content must make their request via the website owner. Take-down requests received from third parties will not be honored as only the site owner can authorize its modification.

## **6. LIABILITY**

We endeavor to maintain the integrity of the web archive by capturing and presenting the information as it was originally made available to the public. We will not be held liable for the conduct or actions of site owners or those who access and use the web archive. We do not assume responsibility for verifying the accuracy of the archived content nor are we responsible for monitoring the archived sites for copyright compliance. A site owner is responsible for the content they communicate to the public by telecommunication and is solely responsible for securing the necessary permissions and releases when required by law. Those who access and use the web archive do so at their own risk.

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