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| Applicant information |

**Name:** Click to enter text. **Date**: Click to enter a date.

**Unit:** Click here to enter text.

**Event**: Click to enter text.

**Location**: Click to enter text. **Depart** **date**: Click to enter a date.

**Event** **Start**: Click enter a date. **Return** **date**: Click to enter a date.

**Need approval by:** Click to enter a date.

**Attendance** **Rationale**:

**\*Please provide all funds in CAD tax incl.\***

**Airfare**: CAD funds **Registration**: CAD funds **Accommodation**: CAD funds

**Meals**: CAD funds **Ground** **Transportation**: CAD funds

**Approximate Cost :** CAD funds [link to currency converter](https://www.ualberta.ca/financial-services/guide-to-financial-management/6-general-financial-information/exchange-rates)

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| Chief Librarian and Vice-Provost Approval |

**Date**: Click to enter a date.

**Signature**: